

#19158 - CHIEF SUPERVISOR BUR OF TRAILS - External

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CHIEF SUPERVISOR BUR OF TRAILS(Job Id 19158)

Location: US:NH:CONCORD

Category: ENFORCEMENT PROTECT &
INSTITUTION

Employment Type:

Post Date: 01/07/2021

Close Date: 01/29/2021

Salary: 60,469.500-71,916.000
USD

Description

**State of New Hampshire Job Posting
Department of Natural and Cultural Resources
Division of Parks and Recreation
172 Pembroke Road, Concord, NH 03301**

**Chief Supervisor Bureau of Trails
Labor Grade 29
Position #11521**

***See total compensation information at the bottom of announcement.**

The State of New Hampshire, Department of Natural and Cultural Resources, Division of Parks and Lands has a full time vacancy for Chief Supervisor Bureau of Trails.

SCOPE OF WORK: Develop goals and objectives for the Parks and Recreation Trails Bureau and budget appropriate funds to execute trail programs. Develop and revise administrative rules and maintenance standards for roads on department lands open to the public. As an official representative of the agency, provide testimony to the Legislature and work with motorized and non-motorized user groups, landowners, constituents, and Federal, State and local agencies.

ACCOUNTABILITIES:

Develops trail program goals including trail use areas on public and private property to provide recreation use areas and resolves conflicts between users and landowners, local communities, or public agencies as well as conflicts amongst users. Supervises and develops training for all personnel. Prepares lectures and programs with OHRV and snowmobile clubs and other organizations. Develops program training for OHRV, snowmobile and multi-use trail volunteers, and coordinates public hearings and meetings. Presents and informs the legislature on natural resource issues involving trails and OHRV's. Prepares and presents public defense of proposed changes in agency policy or regulations, including testifying on legislative bills in the interest of the department. Proposes and/or develops legislative language for the legislature in dealing with the public use of the statewide trail system and private property matters.

Provides the planning, development, and supervision for the maintenance and use of the state trail system and roads on department lands. Promotes the proper use of trails throughout the state, and protects their integrity for future generations. Supervision of staff, which may include enforcement personnel, on agency properties related to trail matters.

Promotes the use of trails for educational purposes through the use of signs, published material and trail adoption programs. Assists communities with their trail programs. Administers the New Hampshire Conservation Corps established in RSA 216-A:7. Obtains and administers any federal funds appropriated for the purposes of this chapter. As assigned, supervises the development of the New Hampshire Heritage Trail designated in RSA 216-A:11.

Supervises research and information gathering activities on the economic benefits of trails, and improved environmental design of trails. Supervises all aspects of OHRV,

snowmobile and multi-use trail programs between governmental agencies and the public and private landowners to resolve conflicts.

Plans, supervises, and performs all activities and functions incidental to the OHRV program and multi use trails program insuring a safe, appropriate, and usable public program for the Trails Bureau within DNCR. Contacts landowners and conducts negotiations to secure deeds, easements, and permits, or to purchase property.

Develops and supervises all budgetary functions incidental to the department's responsibility for use and maintenance of trails and roads on department recreational properties.

Supervises the development of promotional, educational, and environmental materials for public multi use, OHRV, snowmobile and non-motorized trails for printing and public distribution, and the website. Supervises the preparation of reports and oversees the inspection and investigation of OHRV trails, multi use trails, and trends of use for public and development use, as well as maintains up to date information and data relative to new OHRV machinery, equipment, national standards and safety; and assists where required in any training program that may be established.

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree with major study in parks and recreation management, outdoor recreation, forestry, mechanical, civil, engineering technology, or a related field. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Seven years' of experience in a supervisory or administrative position involving five years' experience in public relations, business management, trail or forestry construction , general construction or a related field. Each additional year of approved work experience may be substituted for one year of required formal education.

LICENSE/CERTIFICATION: Valid driver's license. Must obtain a Commercial Driver's License within one year of hire.

PREFERRED WORK TRAITS: Knowledge of motorized and non-motorized trails and programs, with an emphasis on motorized trails development and programs. Knowledge of the methods of securing property easements. General knowledge of the laws and ordinances pertaining to law enforcement. Ability to learn the use of radio transmitters and other allied equipment. Ability to operate OHRV's in both winter and summer operations. Ability to meet the general public with appropriate tactfulness such as would reflect credit upon the Bureau. Ability to speak before groups and to express him/herself in a tactful manner.

For further information please contact: Gail Wolek, Administrator IV, gail.wolek@dnrc.nh.gov Tel# 603-271-2991.

***TOTAL COMPENSATION INFORMATION**

The State of NH total compensation package features an outstanding set of employee benefits, including:

HMO or POS Medical and Prescription Drug Benefits:

The actual value of State-paid health benefits is based on the employee's union status, and employee per pay period health benefit contributions will vary depending on the type of plan selected.

See this link for details on State-paid health benefits: <https://das.nh.gov/hr/benefits.html>

Value of State's share of Employee's Retirement: 11.93% of pay

Other Benefits:

- o Dental Plan at minimal cost for employees and their families (\$500-\$1800 value)
- o Flexible Spending healthcare and childcare reimbursement accounts
- o State defined benefit retirement plan and Deferred Compensation 457(b) plan
- o Work/life balance flexible schedules, paid holidays and generous leave plan
- o \$50,000 state-paid life insurance plus additional low cost group life insurance
- o Incentive-based Wellness Program (ability to earn up to \$500)

Total Compensation Statement Worksheet:

https://das.nh.gov/documents/hr/jobSearch/FINAL_TOTAL_COMP_STATEMENT_ISSUE.xlsx

Want the specifics? Explore the Benefits of State Employment on our website:

<https://das.nh.gov/hr/documents/BenefitBrochure.pdf>

<https://das.nh.gov/hr/index.aspx>

EOE

TDD Access: Relay NH 1-800-735-2964